Lane End Primary School



www.laneendprimary.org.uk

An Introduction to Reception

Welcome!

We are delighted to welcome you and your child to Lane End Primary School. We are looking forward to working with you as your child begins their new school journey.



Parents as Partners

We want your child's transition to our school to be a happy experience and we are working hard to plan our environments and daily routines to ensure we get off to a flying start in September.

You know your child extremely well, their likes and interests and dislikes too. They spend the majority of their time with you so as part of the 'getting to know you' process we would appreciate being able to visit you and your child in your home. This gives you the opportunity to discuss your child with us; and gives us chance to get to know you and them better.

The School Day

Our school day runs from 8.50am until 3.15pm. If you arrive after 9:00, you will need to return to the Main office and register as 'Late' on the system.

Each morning please enter the class room with your child. Please encourage them to go to the cloakroom hang up their coat and change into their pumps before they self-register. This will involve selecting their name and using this to answer the 'Question of the Day'.

Please help your child complete this by selecting their name and putting it in the appropriate box to indicate their answer. As we progress through the term, the questions will be linked to the learning we are focussing on.

Once all jobs are completed, please feel free to stay and play with your child, exploring the areas of provision. At 9.15am music will be played to indicate to the children that it is time to say goodbye to you and they will join the teaching staff and learning time will begin.

If your child is upset by you leaving, please be reassured we will work with you to ensure they settle as quickly as possible (they always do!)

At the end of the day, please wait on the playground a reasonable distance away from the door. We will call your child's name when we have seen you. Please be patient with us in the first few weeks as we learn who belongs to who!

Lunch Times

As part of the morning routine you support your child with, we would also like you to help your child decide what they would like for lunch each day. The food choices for the day will be displayed, and the children will make a choice and select a coloured band. This band will indicate to the lunch time staff the choice they have selected and ensure each child receives what they would like to eat.

In addition to seeing the choices for the day, you will also be able to access the menu on our school website. Water will be provided for all and your child will be able to select from the salad bar every day to accompany their meal choice.

Staying for a school lunch is a new experience for most children and the staff will be there to support your child with the routines of lunchtimes.

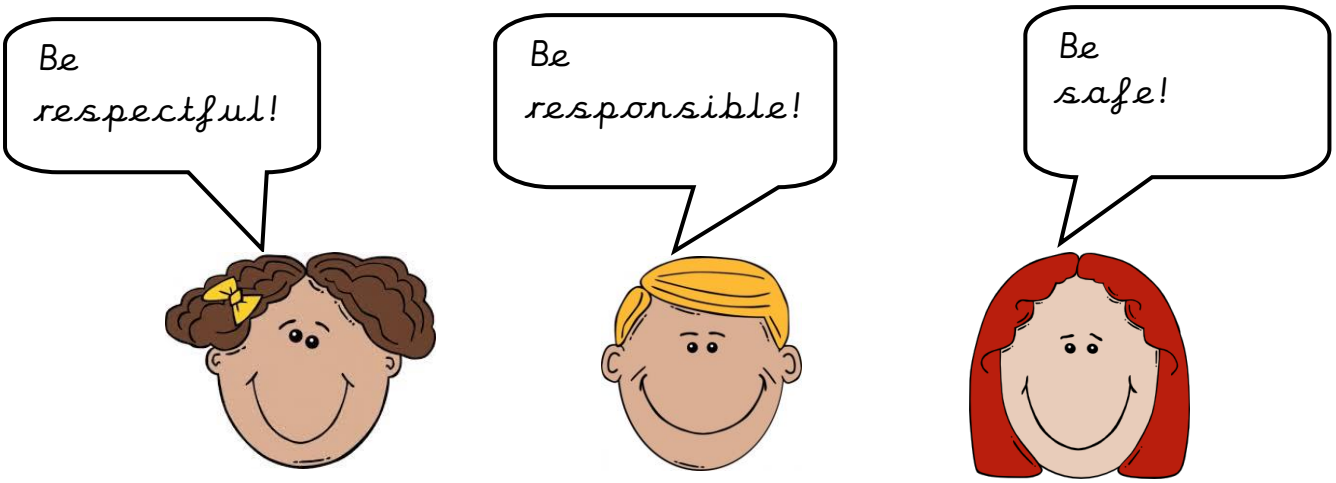
As school meals are free for children up to age of 7 we hope you will take up the offer. Almost all children love school dinners, and enjoy eating a hot meal with their friends, often choosing foods they normally don't at home! However, if you would rather your child bring a packed lunch from home, please speak to a member of staff.

Snack Time

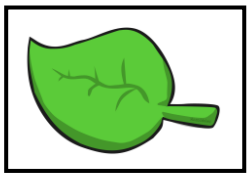
Each reception class room will have a snack area and the children will be encouraged to join in with a shared snack time where they can choose milk or water, (we will provide your child with a named water bottle in September.) There will be a piece of fruit available for each child. Snack time will be a social experience, where the children will come together to share their snack and discuss different topics such as the weather, their home life, celebrations, their family etc.

Behaviour

We have the highest expectations of behaviour at Lane End Primary school, and we will help your child meet these standards. At its most simple form, it can be summarised in our three 'School Expectations':



We spend lots of time in these early years of your child's school journey talking about and modelling what these expectations mean in practice, and praising them when they make these great choices. The children are awarded with a 'Lane End Leaf' token – to say 'well done' for demonstrating these behaviours, which they collect.



When they collect 100, they are awarded with a special certificate and prize – to congratulate them for being spotted making 100 great choices, ones that exemplify the behaviour we aim for here at Lane End. For the vast majority of time, our behaviour management is about modelling and 'catching' the children making positive behaviour choices.

If any child makes a low level, behaviour choice that isn't 'safe, respectful or responsible', a 5 step behaviour sanction system will be followed, and recorded on a chart on the wall, to be found in each learning space.

Step One	A gentle and polite reminder to now make a better/good choice.
Step Two	A final reminder and chance to change their behaviour.
Step Three	A few minutes 'time out' in a quiet spot.
Step Four	Missed play time, the incident is formally recorded and a letter is sent home to inform parents.
Step Five	Excluded from the learning space, removed to another place and notification to the Headteacher. Parents contacted to discuss the incident.

SAD (Serious Action Discipline)

Occasionally some children make a 'SAD' choice. This is classed as unacceptable behaviour, such as hitting, kicking, spitting, swearing, defiance, rudeness etc. As this is an unacceptable choice this will result in immediate time out to cool down and think about their behaviour.

These steps and sanctions are consistently adhered to across school, by all members of staff and children quickly understand this staged approach. In our experience, the children respond very positively to them, they appreciate the clear structure, and feel it is fair system. Also in our experience, here at Lane End, we don't often have to use the system, and particularly not beyond step 2 or 3. We have had to buy lots of '100 Lane End Leaf' prizes however, which gives you some indication of the standards of behaviour in our happy school.

Super Learning Powers!

At Lane End Primary School all our children are super learners! We all have special super powers which help us learn, develop and grow.

We have 6 special super heroes who each have different strengths and unique super learning characteristics. We aim to instil these super powers in all our children to ensure they become invincible, life-long learners!

You and your children will learn more about our special heroes over the course of the Reception year.



Resourceful Rea



Responsible Reggie



Collaborative Cara



Independent Iqra



Reflective Ralph



Thoughtful Theo

Supporting your child at home

We sincerely value the support you can give your child's learning and we hope to work very closely with you, as partners in your child's learning journey. We use a range of ways to encourage this partnership by sending home the sounds we are currently working on in our Phonics learning, reading books, school library books, Learning Logs and key words. We will send home 'wow' slips and emails and ask you to let us know of any achievements your child makes outside of school. There will also be a home-school communication book that both school and you can write in.

Once the children have settled into school we will be inviting you all in to share some of the ways we teach the children. Feedback from parents after attending these meetings has been extremely positive as we share lots of top tips on how to support your child in their learning.

Each child will have a book bag that needs to come to school each day. Please check this with your child after home time to see if there is anything new in there!

Thank you!

Starting full time school is such an important step for you and your child and it is so important that we establish positive relationships with you from the beginning. Thank you for reading this information.

We look forward to seeing your child settle into their new school and are sure they will come to school excited by the play and learning experiences they will receive.

We wish you a happy summer break and will see you at your home visit, at the pre visit on Thursday 21st July (10:00 - 11:45) and then again in September.